



Homefields

EXPERIENCE HOMEFIELDS EVENT PROPOSAL FORM

Your name

Address

Email

Phone

Website

Presenter Biography

please limit to 200 words

Event Title

Event Description

please limit to 200 words

Best dates and times available

Please note that due to parking limitations classes cannot be held during pick-up times in season from June to mid-November on Fridays from 11:00 am to 7:00 pm and Saturdays from 9:00 am to 1:00 pm.

Class duration and number of classes

if a series

Instructor/Teacher Compensation

We charge \$15 per hour with 60% of the gross going to the instructor and the remaining 40% to Homefields. It is now our policy to pay all instructors. You can opt to donate your payment to Homefields if you are not interested in keeping the payment. Please indicate the minimum number of attendees if applicable.

Rain/Cancellation Policy

POSTPONE ONE DAY

POSTPONE ONE WEEK

CANCEL

Indicate if you would like to either postpone or cancel a Talk due to an unforeseen event.

If an event is cancelled, we will refund registrants' fees.

Course materials and technical equipment needed

We do have a screen and projector available. Supporting documents (waivers, etc.) can be sent to registrants in advance, if desired.

Tax and Clearance forms etc.

A W-9 form, PA child/youth clearances and PA criminal history check may be requested. Clearances are confidential and a criminal record does not automatically exclude individuals from consideration.

Please email this form to experience@homefields.org and attach photos (a headshot and of subject matter, if possible). Horizontal format is best for websites and social media.

email: experience@homefields.org • website: homefields.org/experience

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